



# Crediton Town Council

8a North Street  
Crediton  
Devon  
EX17 2BT  
Telephone: 01363 773717  
Email: [townclerk@crediton.gov.uk](mailto:townclerk@crediton.gov.uk)

---

## PUBLIC NOTICE

You are hereby invited to attend a **Meeting of Crediton Town Council**, which will be held on **Tuesday, 21<sup>st</sup> January 2020, at Old Lansdown School, Greenway, Crediton, at 7.00 pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

**Clare Dalley (Mrs)**  
**Town Clerk**

15<sup>th</sup> January 2020

---

Members of the press and public requiring access to any of the documents mentioned in this agenda are asked to contact the Town Clerk (electronic links to documents are provided where available).

## AGENDA

- 1. To receive and accept apologies** (Please make any apologies known to the Town Clerk)
- 2. Declarations of Interest** - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda.
- 3. Public Question Time** - To receive questions from members of the public relevant to the work of the Council. *(A maximum of 30 minutes is allowed for this item; verbal questions should not exceed 3 minutes)*
- 4. Order of Business** - At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. Chairman's and Clerk's Announcements** - **To receive any announcements which the Chairman and Clerk may wish to make.** For information only.
- 6. Town Council Minutes** - To approve and sign the minutes of the Crediton Town Council Meeting held on Tuesday, 10<sup>th</sup> December 2019, as a correct record.
- 7. Matters Arising** - At the direction of the Chairman, to report on matters arising from the minutes of the Crediton Town Council meeting held on Tuesday, 10<sup>th</sup> December 2020, for information only.

8. **To receive, and to ratify the decisions therein, the minutes of the following meetings:**
  - **Town Strategy Committee held on 7<sup>th</sup> January 2020**
  - **Assets & Amenities Committee held on 14<sup>th</sup> January 2020**(Copies of the minutes will be issued prior to the meeting.)
9. **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment, receipts, and bank transfers for the period 11<sup>th</sup> December 2019 to 21<sup>st</sup> January 2020 inclusive and to receive the bank reconciliation.** (The schedule of payments and receipts will be issued prior to the meeting.)
10. **To consider and agree/amend Crediton Town Council's budgets prepared by the Council's Responsible Financial Officer for the financial year 2020-2021.** (Copies of the proposed budget had been issued at the meeting held on 10<sup>th</sup> December 2019.)
11. **To consider and agree/amend Crediton Town Council's reserve levels for the financial year 2020-2021.** (Copies of the reserve levels had been issued at the meeting held on 10<sup>th</sup> December 2019.)
12. **To discuss and agree Crediton Town Council's precept for the financial year 2020-2021.** (The precept figures had been issued at the meeting held on 10<sup>th</sup> December 2019.)
13. **Correspondence and Matters To Note - To receive Council correspondence and matters to note.** (A list of the correspondence and matters to note will be issued with the agenda.)

## **PART TWO**

14. **To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information.**
15. **To receive recommendations from the Council Affairs Committee regarding any actions the Council should consider following its review of the Conduct of a Town Councillor.**
16. **To receive recommendations from the Council Affairs Committee regarding the resignation of the Town Clerk and her offer to provide locum support from May 2020.**
17. **To receive an update from the Council Affairs Committee on the recruitment of a Town Clerk.**
18. **Close**